

**MINUTES OF THE MEETING OF THE AEHT EXECUTIVE
BOARD HELD IN OHRID, MACEDONIA
ON MARCH 18TH, 2012**



Members of the Executive Board, the Council of Elders and the Competitions Committee photographed on the main staircase in front of the 'Lazar Tanev' Public Secondary School for Catering, Tourism and Hospitality in Skopje, Macedonia.

A) National Representatives and Presidium Members Present:

<i>PAYS/COUNTRY</i>	<i>Prénom/ First name</i>	<i>Nom/Name</i>
AEHT HEAD OFFICE	Hans	RUSSEGGER
AEHT HEAD OFFICE	Nadine	SCHINTGEN
AUTRICHE AUSTRIA	Klaus	ENENGL
BELGIQUE BELGIUM	Herman	SIEBENS
CROATIE CROATIA	Vesna	BARANASIC

<i>PAYS/COUNTRY</i>	<i>Prénom/ First name</i>	<i>Nom/Name</i>
DANEMARK DENMARK	Christian	BECK
ESPAGNE SPAIN	Carmina	SOLA-MORALES
ESTONIE ESTONIA	Neeme	RAND
HONGRIE HUNGARY	Csilla György	DEVENYI RESZ
ISLANDE ICELAND	Helene H.	PEDERSEN
ITALIE ITALY	Rinaldo	MERLONE
LETTONIE LATVIA	Silva Ilze	OZOLINA LOCMANE
LUXEMBOURG LUXEMBOURG	Louis	ROBERT
MACEDOINE MACEDONIA	Zoran	NIKOLOVSKI
NORVEGE NORWAY	Stig	ANDREASSEN
PORTUGAL PORTUGAL	Ana Paula	PAIS
RUSSIE RUSSIA	Irina	KAGAKINA
SERBIE SERBIA	Slavoljub	VICIC
SLOVENIE SLOVENIA	Jana	SPEC
SUEDE SWEDEN	Arne	LARSSON
SUISSE SWITZERLAND	Ursula	GEHBAUER TICHLER
TURQUIE TURKEY	Kazim Serpil	SENER ARDA

B) Apologies for Absence had been received from:

<i>PAYS/COUNTRY</i>	<i>Prénom/ First name</i>	<i>Nom/Name</i>
AEHT HEAD OFFICE	Natalia	KOMANICKA
ALLEMAGNE GERMANY	Sibylle	WEBER-POHL
ARMENIE ARMENIA	Artur	VARDANYAN
FINLANDE FINLAND	Marit	NIEMINEN
FRANCE FRANCE	Laurence	DROMZEE-LE BRAS
IRLANDE IRELAND	John	O'HARA
PAYS-BAS THE NETHERLANDS	Brigitte P.J.	ENGERING
POLOGNE POLAND	Boguslawa	PIENKOWSKA
SLOVAQUIE SLOVAKIA	Jozef Marek	SENKO SOTAK
UKRAINE UKRAINE	Marina Anna	PALCHUK VOLKOVA

C) Members of the Council of Elders and of the Competitions Committee present:

<i>PAYS/COUNTRY</i>	<i>Prénom/ First name</i>	<i>Nom/Name</i>
ALLEMAGNE GERMANY	Jürgen	CLAUSEN
AUTRICHE AUSTRIA	Adolf	STEINDL
ITALIE ITALY	Alfonso	BENVENUTO
PAYS-BAS THE NETHERLANDS	Roy	VAN SASSEN
ISLANDE ICELAND	Asdis	OSKARSDOTTIR VATNSDAL

1. Introduction

After briefly welcoming the delegates Klaus Enengl warmly thanked Zoran Nikolovski and his team for organising this meeting and for preparing the forthcoming Annual Conference. He also thanked Michela Goceva in advance for providing interpretation for the present meeting – Michela was replacing Natalia Komanicka who was absent because of her pregnancy, and who sent her best wishes to those present at the meeting.

Instead of the usual procedure of asking each delegate to present themselves in turn, Klaus Enengl introduced the newcomers, namely Mrs Ursula Gehbauer, Swiss National Representative, and Mr Kazim Sener, substitute for Mr Aydin Celiktas and Vice-President of the Etiler Otelcilik ve Turizm Meslek Lisesi School in Besiktas-Istanbul. Klaus Enengl also welcomed Csilla Devenyi, the new Hungarian National Representative and Carmina Sola-Morales from Spain, who were both attending for the second time. He also introduced Ahti Paju, the AEHT's webmaster from Estonia.

2. Agenda for the Executive Board Meeting

Klaus Enengl proposed a change in the agenda: the report from Louis Robert and that from the Competitions Committee would be taken first, thus enabling these two delegates to leave for their other meetings.

3. Minutes of the Previous Meeting (The Hague, November 9th 2011)

The minutes of the previous meeting were accepted as a true record of that Board meeting.

4. Report from the Vice-President Responsible for Fixed Events and for Relations with the OIF (Louis Robert)

Louis Robert was responsible for two major events, the Annual Conference and Christmas in Europe.

As far as the Annual Conference was concerned, the team from the ROC Mondriaan School in The Hague had had very little time to prepare for the 2011 event because of the late withdrawal of the Poznan School. Louis Robert thanked them warmly for the excellent organisation of the conference.

The 2012 Annual Conference would be organised by the school of Zoran Nikolovski, whose offer had been put forward several years previously, thus allowing the preparations to begin in good time.

As for Christmas in Europe, in June 2011 Greece had had to withdraw its offer to organise the event because of the economic crisis. Yet again the Presidium had had little time to find an alternative organiser. In September 2011 the Zagreb School had picked up the challenge and Louis Robert asked Vesna Baranasic, the Croatian National Representative, to convey the meeting's warm thanks to the organiser, Marija Rasan-Krizanac, for the outstanding work she had done in organising the event.

This event had been co-financed by the 'Youth in Action' EU programme. Since the AEHT also planned to submit an application to this programme for the 2012 Christmas in Europe, the rules for the event had had to be adapted to meet the demands of this EU programme. In future, it would be necessary for each country's delegation to consist of at least one adult and four students (aged below 30).

The next Christmas in Europe should have taken place in 2012 in Bled, but renovation work at the school and the Astoria training hotel, particularly in the kitchens, would not be completed in time. Authorisation to re-open the hotel would not be granted until 2013, and efforts to identify other secondary schools willing to help out had not been successful. The school's management had therefore taken the decision to defer or even to cancel the event. It was not possible to defer the event to 2013 because the Marseilles School was unwilling to change the date since Marseille-Provence would be the European Capital of Culture next year.

Louis Robert appealed for offers to host the event, and requested National Representatives to sound out possible candidates among their national membership.

Any interested schools were requested to make themselves known as a matter of urgency, to enable the Head Office to finalise the second 'Youth in Action – Christmas in Europe' project by 1st May 2012 at the latest.

On her return to Portugal Ana Paula Pais would contact the new school in Fatima, a private school which is a new member whose director is one of the former presidents of INFTUR, the organisation which was a precursor of Turismo de Portugal; the director had already expressed his willingness to organise an event for the AEHT. Louis Robert suggested that he should consult Jana Spec, who had already prepared the event.

As for the 2012 Annual Conference, Louis Robert was confident about the organizational arrangements. As far as the AEHT's **25th Anniversary Conference** was concerned, this would be a special kind of event, but Louis Robert would leave to Klaus Enengl the task of describing it in detail.

5. Report from the Council of Elders (Adolf Steindl)

The Council of Elders has several activities on-going for 2012:

Adolf Steindl invited all teachers of tourism management, of hospitality management or of English to attend the Higher Education seminar to take place on April 19th-22nd 2012 in Saarbrücken, where an interesting programme awaited them (please see documentation in the folder distributed at the meeting). So far the organisers had received a dozen applications but there were still places available. He encouraged the National Representatives both to urge their teachers to take part in the seminar, and to encourage their students to register for the management competition which would take place during the 2012 Annual Conference. Students registering for the management contest must be aged 18 or over, be fluent in English (they have to introduce themselves) and be interested in the subject area of hospitality management.

Roy Van Sassen presented the future brochure to celebrate the AEHT's 25th anniversary. Production work had only just begun, but the subject matter (content) the format (21 cm x 21 cm) and the cost had already been decided on. The plan is to publish contributions from former presidents, from several school directors, teachers and students. Help from National Representatives was sought to provide good quality photographs (of the Annual Conferences or of any other events) from their archives which could be used to illustrate the brochure; their aid was also requested in finding sponsors or potential advertisers who would help to finance

the brochure. Photographs with suggested titles, as well as the contact details of potential sponsors should be sent to the Head Office no later than 1st February 2013.

Klaus Enengl thanked the Council of Elders for their commitment, and reminded the meeting of the publicity rates for the brochure:

The following rates are inclusive of all taxes:

1 whole cover page (inside and outside page):	1,500 €
1 whole inside page:	1,000 €
½ page:	500 €
¼ page:	250 €

The expected print-run is of 2500 copies.

6. Report from the President, responsible for general representation of the AEHT as well as for Higher and Continuing Education

- AEHT Youth Parliament

Klaus Enengl expressed his regret at the cancellation of the Youth Parliament which was to have taken place the following week in Iceland. It had been an error to send out the documents shortly before Christmas while giving a deadline in January, which had given too little time in view of the Christmas and New Year celebrations. The organisers in Kópavogur (IS) were prepared to organise the event again the following year, on April 8th – 14th 2013. We should now begin with the promotion of the event and the sending of invitations in order to reach the required quota of candidates. The event would also be presented and promoted at the Annual Conference.

- 2013 Annual Conference celebrating the AEHT's 25th Anniversary

To celebrate the AEHT's 25th anniversary the Presidium had wanted to organise a new type of Annual Conference.

The Presidium members had been attracted by the idea of organising this event on a cruise ship, and had contacted three different cruise companies. All three companies had shown interest in the project, but in the end the AEHT had received only one concrete offer, from Costa Cruises.

The Annual Conference would take place on November 9th-14th 2013 with the ship sailing from the port of Savona near Genoa (Italy), its route taking it to Barcelona (Spain), Palma de Mallorca (Spain), Ajaccio (France) and Marseilles (France) before returning to port in Genoa. The boat has a capacity of 2,200 passengers, and since the AEHT would attract only between 800 and 1000 participants, the ship's facilities would have to be shared with other clients. However for certain occasions facilities could be reserved exclusively for the AEHT – for example the 800-plus seater theatre for the opening and closing ceremonies. Similarly lecture rooms and café-bars could be booked for running the competitions.

The rates for the cruise (including buffet meals with drinks, accommodation, various entertainment and musical shows) are reasonable but do not include either to transfers to the cruise ship or the excursions and other incidental expenses.

- €95 per student in a double room (2 beds) in an inside cabin
- €45 per student in a three-bed cabin
- €15 per student in a four-bed cabin (very few available)
- €45 per teacher in a double room (2 beds) in an outside cabin

- €495 per teacher in a double outside cabin with balcony

A 70% supplement was payable for single occupancy of cabins, so it was better to attend with a companion. The rates were competitive, even for single occupancy cabins (about €780 per person) because they were comparable with the rates on offer at the Annual Conference in The Hague.

Since the ship did not offer the same facilities as the Ohrid hotel complex, we would need to innovate and to consider alternative ideas for the competitions. Klaus Enengl suggested a brainstorming session during the transfer to Skopje to find a way to organise the competitions that would be more creative and better suited to a cruise ship. It was not a matter of cancelling certain competitions, but of organising them in a different way. All students must have the opportunity to visit each of the destinations, and not be obliged to spend all their time on board because of the competitions. Since the ship would be sailing at night to reach the various ports in the morning to enable the passengers to take part in excursions, we would need for example to reduce the duration of the culinary arts competitions, which would have to be organised in accordance with different standards.

The ship would leave Savona at 17.00, thus enabling the participants to arrive at the port during the day. The first port of call would be Barcelona, from 14.00 to 21.00. The simplest procedure would be to book and pay for an excursion, but the Presidium wished to involve member schools which could arrange with their students to lay on guided tours of their city lasting an hour and a half (any other suggestions would be welcome) and could give advice about what other visits were possible if any time were left. Carmina Sola-Morales was surprised at the suggestion, but was prepared to involve her school in the project. There was time to organise something interesting. She had good relations with a school in Palma de Mallorca (not an AEHT member) and she thought she could persuade the school to organise something for the AEHT. Klaus Enengl thought that for example the Tourism Destination competition could consist of the preparation of a guided tour of Barcelona and a presentation of the city to be given on board ship (before or after the tour). All suggestions should be sent to members of the Presidium or to the AEHT Head Office. It was essential to have a clear distribution of the tasks between the schools, and discuss the vital issues such as the medical certificate and other formalities to be completed by students who would be using the kitchens.

Stig Andreassen asked how the AEHT would ensure that all the participants would be on board when the ship sailed. We would have to emphasise to the participants the need to be on time, and make it clear to them that if they missed the boat they would have to catch up with the group by their own means. The AEHT would publish timetables showing departure times ahead of the real times.

In the coming six weeks the AEHT would have to make a final decision. If we were to go ahead, the way in which the competitions were organised would need to be revised, and provisional reservations would need to be made without fail by April 2013 (with an indication of provisional numbers – the actual names could be changed later). There would be a second registration deadline after which no further changes would be allowed (probably the end of the 2012-2013 school year).

Arne Larsson emphasized the need for the final registration deadline to be in September or October, and for the final rates to remain reasonable and not to become exorbitant because of excursions which needed to be paid for (because the students must realize that sailing on a ship is already a rare treat).

A list of the ship's ports of call should be sent in advance to the participants to enable them to seek out information beforehand.

Stig Andreassen wondered about weather conditions at that time of the year – we must not allow the ship's movements to increase the degree of difficulty of the competitions. Klaus Enengl expressed the view that the competitions should be adapted to meet this contingency also: the practical part of the wine service competition might be replaced by a written test or by a test of dexterity. The Presidium was eager to receive any suggestions about the organisation of these competitions.

To ensure a coherent overall organisation, Carmina Sola-Morales thought it was necessary to plan for close coordination between the different destinations (Barcelona, Palma de Mallorca, Ajaccio, Marseilles, Genoa). Should the AEHT succeed in persuading schools from the different ports of call to collaborate with us, Klaus Enengl suggested organising a coordination meeting to avoid overlap between the activities organised onboard ship and/or at the ports of call.

7. Report from the Vice-President Responsible for Professional Placements and for Activities Relating to Quality Management and Business Ethics (Herman Siebens, HS)

- Quality Survey

At the Executive Board meeting in November 2011 Herman Siebens had launched a quality survey of the services provided by the AEHT.

70% of participants (16/23 participants) had returned their questionnaire to him, and some of the conclusions are given below. In the opinion of the respondents:

- The AEHT Secretariat, run by Nadine Schintgen, works very well (90.6% - the highest score of the survey);
- The members have the impression that the annual subscriptions are justified in terms of the services and programme of events offered (85%);
- The present programme offered by national sections is not satisfactory to the members; the national networks ought to offer more services and activities;
- The members expect to be better informed about the activities of other member schools.

Each National Representative should ensure a more dynamic national network of schools in his or her own country.

The degree of satisfaction about the Annual Conference had the next-to-lowest score, but those polled had evaluated certain aspects of the current event rather than the Annual Conferences in general.

- Seminar on Business Ethics and Quality Management

This seminar had already been run twice, but without great success because of its position in the programme of the Annual Conference (clashing with other activities). It would be run for a third time at the Ohrid Annual Conference.

According to the number of participants attending the next time, a decision would be made one whether to run the seminar in future outside the context of the Annual Conference.

- Periods of Observation for Teachers in the STARWOOD Group

All relevant information about these teacher placements in the STARWOOD group's hotels, including details of the application procedure and the application form, were available on the AEHT's website (as well as in the folder distributed at the meeting).

In this launch phase of the project, seven hotels of the STARWOOD Group had offered to host AEHT teachers.

As of now, two applications relating to the hotel in Dublin had already been submitted. Delegates were invited to promote this initiative among the member schools in their respective countries.

For many years the collaborative scheme with the ACCOR Group had been a most enriching experience, but this relationship had ended two years ago. The ACCOR logo on our website now had to be replaced by the STARWOOD logo.

8. Report from the Vice-President Responsible for Seminars and Occasional Events, for Publishing Information on National Education Systems, and for EU Educational Programmes (Ana Paula PAIS, APP)

Ana Paula spoke of the wealth of events in the 2012 calendar, and asked the Executive Board to consult the documents, included in the folder and published on the AEHT's website, relating to several events to take place shortly, including the Gastro2012 competitions in Dubrovnik and the Bar competition in Bled.

The '2012 Flavours and Film' event would take place in May 2012 in Faro. The purpose of the event was to make a link between gastronomy and the cinema, and to give students the opportunity of sharing gastronomic and cultural experiences as well as enjoying excursions in the Algarve.

* The competition is based on culinary arts, table decoration and serving a complete menu. The buffet which has to be prepared and the table decoration must both reflect the participants' country of origin.

* Among the other activities on the programme would be the following:

- Show cooking
- Coffee Break
- Preparation of cocktails
- Demonstration of Flair bartending
- Ice sculpture

* Recreational activities

- Treasure hunt on foot

* Participants accepted:

- 10 teams from AEHT member schools (registration forms had already been received from France, Turkey and Italy)

- 10 Portuguese teams
 - * Accommodation for the delegations would be provided in schools.
 - * The city of Faro is of easy access, since many airlines, including several budget airlines, fly to Faro at this time of the year.
- Ana Paula Pais urged those present at the meeting to publicise this event, which is also a good opportunity to promote our Association among those Portuguese schools which are not yet AEHT members.

No information was yet available about the seminar entitled 'Dining with Eleanor of Arborea' in Oristano (Sardinia). Rinaldo Merlone had recently met the school director a few weeks previously at a meeting in Rome, and she had not mentioned the event; he wondered whether it had been cancelled because of the financial crisis. This needed to be checked.

9. Report from the Vice-President Responsible for Promotion and for the AEHT Website (Neeme Rand, NR)

Klaus Enengl announced that a new database, providing more information for our members, would be developed this summer and should be completed in time for the 2012 Annual Conference. Neeme Rand had nothing to add to this announcement.

10. Report from the Treasurer (Hans Russegger, HR)

Hans Russegger briefly explained the provisional profit and loss table for 2012 which had been distributed to the meeting. He would speak to the final version of the table at the next Annual Conference.

The various budget heads and the sums they contained remained largely the same from one year to the next. In 2011 the AEHT had received its highest income ever thanks to the subsidy from the Luxembourg government, to the subsidy from the Austrian government (thanks to Klaus Enengl's contacts), to sponsorship from the Raiffeisen Bank as well as to the subsidy received for the 'Youth in Action – Christmas in Europe' project submitted with the help of several Presidium members.

The provisional profit of €1,720 would be reinvested in the AEHT's activities such as the 2013 Annual Conference (a provision would be made for this purpose) and especially for the 'Youth in Action' project. If the entire subsidy received as cofinancing for this project were used up, there would still be a profit of €1,000 which would enable the AEHT to balance its budget.

Hans Russegger emphasized the need for schools, when paying their annual subscription, to mention their AEHT membership code and/or the name of the school and the town, in order to enable the source of the funds to be readily identified. Often it is a different body which deals with transferring the subscription, and it can be impossible to reconcile the amounts due and the amounts paid (the bank statements do not enable him to identify the person making the payment) and this leads to considerable correspondence between the treasurer and the school which he supposes still owes the subscription.

11. Report on Membership Applications, Resignations and Exclusions (Hans Russegger, HR)

Hans Russegger presented the lists of resignations and new membership applications:

A. Resignations:

PL15	Zary	Z. S. Ogólnokształcących
F91	Argenton sur Creuse	Lycée des Métiers Châteauneuf
D05	Hamburg	Hotelfachschule
E13	Zaragoza	I.E.S. Mialbueno
I66	Melfi	Istituto Professionale
SK05	Prešov	ESO Euroschool –Private Hotel Academy
I113	Reggio Emilia	IPPST Don Zeferino Iodi (n'existe plus)
F47	Paris	Académie ACCOR

B. New members:

Despite these resignations, the AEHT continued to attract new member schools:

I163	Reggio Emilia	Istituto Superiore “Angelo Motti”
D09	Seebad Ahlbeck	Intern. Fachschule Hotellerie, Gastronomie
SLO09	Ljubljana	Educational Center of Biotechnology, Vocational College
P14	Fatima	Escola Profissional de Hotelaria
RUS11	Vladivostok, Artem	State University of Economics and Service
RUS09, returning member	Cherkessk	International College Polyglot
SRB04	Nis	Ugostiteljsko-turisticka Skola
For discussion:		
	Salamanca	Escuela de Hosteleria de Santa Marta de Tormes
	City Harbour, London	Docklands Academy

Discussion was necessary in the case of two applications from schools of a particular kind – a school in Salamanca and a school in London. The Salamanca school had sent a two-page letter explaining its situation: it is a municipal school offering teaching programmes in the areas of culinary arts, restaurant service and bar. The programmes lead to initial qualifications as kitchen commis and service assistant. The school also offers higher qualifications in these areas aimed at the unemployed. In particular the school offers a Masters Degree in modern gastronomy in collaboration with Salamanca University. The school in London is a private establishment similar to the Salamanca school. They offer the same type of teaching programmes (gastronomy, bar, restaurant service) and offer young jobseekers the opportunity to gain new qualifications.

12 or 13 years ago the Executive Board had held intensive discussions over a three-year period about the admission to the AEHT of the ‘Berufsschulen’. These are schools which operate the ‘dual’ system: a three year teaching programme at school is followed by a

practical training programme in the industry, during which four days per week are spent in-company and one day a week at school. In Hans Russegger's view, these schools do good work in providing integration and qualifications for young jobseekers, and they thus deserve fully to be entitled to AEHT membership. According to Carmina Sola-Morales these schools offer only EQF level one, the lowest level. Hans Russegger pointed out that there was no regulation debarring these schools from membership, and that the German 'Berufsschulen' had previously been accepted by the Executive Board.

Carmina Sola-Morales preferred to seek further information before giving her agreement. She found it odd that the Salamanca school offered on the one hand the lowest level qualification and on the other hand offered a diploma in collaboration with a university. Carmina would send a report to the Head Office after she had carried out her investigations, and would make her decision thereafter.

As the United Kingdom no longer had a National Representative, Klaus Enengl decided that the same judgment would apply to the London school, which was the same type of establishment as the Salamanca school.

12.2012 Annual Conference in Ohrid (Macedonia)

The next AEHT Annual Conference would take place in Ohrid and Skopje on October 8th-13th.

- Registration and accommodation costs (see website):

€459 (€499 after July 10th 2012) – €229 (€269 after July 10th 2012) per person for students according to hotel category (2⁺ to 4 stars) and to room occupation

€119 (€149 after July 10th 2012) – €99 (€129 after July 10th 2012) per person for teachers according to the hotel category (3* to 5*) and to room occupation

The price for an extra day's stay would be published on the organisers' website. For further information on participating hotels, members were invited to use the links available on the organisers' website.

Adults may not book packages intended for students, though students could select packages intended for adults.

The deadline for conference registration would be September 19th 2012.

- Means of Transport:

Participants could take a flight to Skopje or Ohrid. The airports in these towns had been completely renovated and had good connections with the whole of Europe. 16 new airlines would be added to those serving the towns between now and the 2012 Annual Conference.

The ARKA travel agency would be available to delegations to seek out the most economical flights with the best connections.

Delegates could also travel by train to the Skopje central station, but Zoran Nikolovski would not recommend this option.

Participants could also travel by ferry. For a group of at least 20 people the organisers would lay on a transfer from the port of Durëss (Albania). This option might be of interest to schools from Southern Italy (the ferry leaving from the port of Bari) as well as to

Albanian schools etc. If the minimum number of 20 is not reached, there is still the option of travelling to Ohrid by public bus services.

All transfers are free of charge (the cost is included in the registration fee).

- **Competitions:**

For the wine service, cocktail and bartender contests, a linguistic level of B1 would probably be required.

This year the plan was to replace the flambé competition with a wine service contest coupled with the restaurant service contest.

The organisers would ensure that the content of the basket of ingredients for the pastry competition remained secret until the briefing meeting.

The required linguistic levels would be checked. Delegates were urged to inform their schools of this, in order to avoid any students being excluded.

From this year the judging panels would be made up exclusively of professionals from the organising country, in order to avoid any arguments over the results. The new evaluation method would be based on the WACS model (World Association of Chefs Societies). Thus each team awarded between 90 and 100 marks would receive a gold medal. This system would enable the teachers to take part, once again, in all the excursions.

Jana Spec expressed her regret at this decision, because working on judging panels enabled teachers to discuss their experiences from one year to the next. Klaus Enengl explained that because of the many complaints and arguments about possible cheating which had taken place at the gala evening, the Presidium had decided to try out a different system. In addition, this new arrangement left teachers free to take part in the activities on the conference programme.

Herman Siebens asked whether the judging panel of external professionals would be fluent in English and French. The organisers foresaw no problems in this respect.

As it was impossible to predict how many teams would win the same category of medal, the AEHT Head Office would handle the ordering of the medals, which would all be identical and of a sufficiently neutral design to enable them to be used at any Annual Conference. The difference would be in the certificate handed to the winners, which could later be used as an appendix to their CV.

- **Programme (summary):**

The Annual Conference would take place on October 8th-14th 2012.

The Presidium meeting was scheduled for October 9th, the Executive Board meeting for October 10th and the General Assembly for October 11th.

The following day (October 12th) there would be a whole-day excursion to Skopje (170 kms from Ohrid) and in the late afternoon the delegations would install in their hotels in Skopje.

The closing ceremony would be held in the vast conference hall of the Aleksandar Palace Hotel (where a night club and disco would be available).

Klaus Enengl praised the commitment shown by Zoran Nikolovski who for five years had carefully observed the AEHT's Annual Conferences, taking photographs of the event and passing on his observations to his teachers back in Skopje. Klaus had no doubt that the 2012 Conference would be organised in a highly professional manner, and he thanked Zoran Nikolovski for his dedication.

Draft Program AEHT 2012 Ohrid & Skopje – MACEDONIA
8th – 13th October 2012

Time	Activity	Where
Monday 8th October 2012 (Arrival day)		
During all day	Arrival at the Alexander the Great Airport (Skopje SKP)& transfer to hotels Arrival at the St. Paul the Apostle Airport (Ohrid OHD)& transfer to hotels)	Skopje-Ohrid- Hotels in Ohrid Ohrid Airport - Hotels in Ohrid
	Arrival at the train station / Skopje Railway Station	Skopje Railway Station - Ohrid
	Transfer from Ferry Port Duress Albania, 180km to Ohrid	Ferry Port Duress-Oh;
18.30 – 22.00	Dinner	Hotel Metropol
Tuesday 9th October 2012		
06.30 – 09.30	Breakfast	Hotels
08.00 – 09.30	Briefing judges	Hotel?
10.00 – 12.00	Opening Ceremony	Ohrid
12.00 – 14.00	Lunch	Hotel Metropol
12.00 – 16.30	Additional Activities	???
13.30 – 16.00	Leisure& Ohrid Sight Seeing	Ohrid
13.30 – 17.30	Meeting of the Presidium	Hotel?
14.00 – 17.00	Briefing of the participants	Ohrid (Hotels, FTU, V.Pitoseski)
14.00 – 17.00	Additional Activities	??
19.00 – 21.00	Dinner	Hotel Metropol
22.00 – 01.00	Live Music & Disco	Hotel Belevue – Night club “TABU”
Wednesday 10th October 2012		
06.30 – 09.30	Breakfast	Hotels
07.00 – 11.00	Competitions	Hotels
09.00 – 13.00	workshops & seminars	Ohrid
09.00 – 12.00	Leisure: Ohrid Sight Seeing	Ohrid Old Town
09.00 – 12.00	Executive Board Meeting	Hotel (Hall Biljana or Labino)
09.00 – 12.00	workshops & seminars & excursions	Ohrid&Struga
09.00 – 10.30	workshops & seminars & excursions	Hotels/Ohrid&Struga
10.45 – 12.15	workshops & seminars & excursions	Hotels/Ohrid&Struga
12.00 – 14.00	Lunch	Hotel Metropol
11.30 – 15.30	Competitions	Hotel
13.30 – 17.00	➤ Ohrid Lake Cruise,	
	➤ Ohrid Sight Seeing	
	➤ Struga Sight Seeing	
	➤ Other tours, excursions and tours	
16.00 – 20.00	Competitions	Hotels
20.30 – 22.30 – 01.00	Traditional Macedonian Dinner&Disco party (dress code and make up red –yellow)	Hotel Metropol, Hotel Bellevue – Night club “TABU”

Thursday 11th October 2012		
06.30 – 09.30	Breakfast	Hotels
08.30 – 12.30	<u>Leisure program:</u>	
	➤ workshops & seminars & excursions	Hotels/Ohrid & Struga
	➤	
07.00 – 11.00	Competitions	Hotels
09.00 – 13.00	Additional Activities	
09.00 – 12.30	General Assembly	Hotel Metropol
12.00 – 14.00	Lunch	Hotel Metropol
11.30 – 15.30	Competitions	Hotels
14.30 – 18.00	➤ Ohrid Lake Cruise,	
	➤ Ohrid Sight Seeing	
	➤ Struga Sight Seeing	
	➤ Other tours, excursions and tours	
16.00 – 20.00	Competitions	Hotels
19.00 – 21.00	Dinner	Hotel Metropol
22.00 – 01.00	Live Music & Disco	Hotel
Friday 12th October 2012		
06.00 - 07.45	Breakfast	Hotels
08.00 – 17.30	Check Out, All Day excursions in Skopje(tour) Lunch, Sight Seeing, Skopje Fortress-Kale, The Stone Bridge, Old Bazaar, visiting Museums and Art Galleries, Millennium Cross, Canyon Matka and Vrelo Caves, Visit to Winery	Skopje&Valandovo
14.00 - 19.00	Check In	Hotels in Skopje
19.30 - 01.00	Gala dinner including awards and closing ceremony (dress code; silver&blue)	Hotel Aleksandar Palace – Skopje Congress Hall (1100 seats capacity)
Saturday 13th October 2012 (Departure Day)		
06.30 - 10.00	Breakfast	Hotels
During all day 04.00-24.00	Departure from Skopje Airport & Ohrid Airport	Alexander the Great Airport (SKP) & St. Paul the Apostle Airport (OHD)
	Departure from Skopje Railway Station	transfer from Hotels to Skopje Railway station
	Transfer to the Ferry Port Duress Albania,	SK- Ferry Port Duress Albania

NB. The price for additional day (before or after): to be published at the web site www.aeht.eu

13. Any Other Business

At the request of Arne Larsson, Zoran Nikolovski announced the programme for the afternoon visit of the premises for the 2012 Annual Conference.

14. Date of the next Executive Board Meeting

The next meeting of the Executive Board was scheduled for October 10th 2012 in Ohrid (Macedonia).

Diekirch, April 2nd 2012



Klaus Enengl,
President



Nadine Schintgen,
General Secretary