

**MINUTES OF THE MEETING OF THE EXECUTIVE BOARD HELD IN
JESOLO LIDO ON FEBRUARY 17TH 2007 FROM 08.45 TO 12.15**

Present:

PAYS / COUNTRY	First name/ Prénom	Name/Nom
AEHT HEAD OFFICE	John	REES SMITH
AEHT HEAD OFFICE	Nadine	SCHINTGEN
ALBANIE ALBANIA	Flutura Ines	VAQARRI TODHE
AUTRICHE AUSTRIA	Klaus	ENENGL
BELGIQUE BELGIUM	Danielle	SNAUWAERT
BULGARIE BULGARIA	Vassil Kate	GADEV METODIEVA
CROATIE CROATIA	Vesna	BARANASIC
DANEMARK DENMARK	Christian	BECK
ESTONIE ESTONIA	Neeme	RAND
FRANCE FRANCE	Annie	COLLINET
HONGRIE HUNGARY	Akos	SASVARI
ITALIE ITALY	Alfonso Mariella	BENVENUTO OLIVIERI
IRLANDE IRELAND	Mary	OWENS
LUXEMBOURG LUXEMBOURG	Louis	ROBERT
MALTE MALTA	Reginald	ABELA
NORVEGE NORWAY	Stig	ANDREASSEN
POLOGNE POLAND	Boguslawa	PIENKOWSKA
PORTUGAL PORTUGAL	Ana Paula	PAIS
REPUBLIQUE TCHEQUE CZECH REPUBLIC	Jana	PODOLAKOVA

ROUMANIE ROMANIA	Gabi	MATEESCU
RUSSIE RUSSIA	Irina	KAGAKINA
SLOVAQUIE SLOVAKIA	Jozef Marek	SENKO SOTAK
SLOVENIE SLOVENIA	Janez Jana	SOLAR SPEC
SUEDE SWEDEN	Arne Helen	LARSSON TANGROT
SUISSE SWITZERLAND	Marc	GARTMANN
TURQUIE TURKEY	Aydin Sadettin Serpil	CELIKTAS SABAZ ARDA

Apologies were received from:

COUNTRY/ PAYS	First name/ Prénom	Name/Nom
ALLEMAGNE GERMANY	Sibylle	WEBER-POHL
BOSNIE- HERZEGOVINE BOSNIA-HERZEGOVINA	Jovan	SKELTIC
CHYPRE CYPRUS	Nicos	ANDILIOS
FINLANDE FINLAND	Marit	NIEMINEN
GRECE GREECE	Konstantinos	KOUSKOUKIS
ISLANDE ICELAND	Helene H.	PEDERSEN
LETTONIE LATVIA	Silva	OZOLINA
LITUANIE LITHUANIA	Birute	STASIUNIENE
MACEDOINE MACEDONIA	Suna	SPIROVSKA
MONACO MONACO	Robert	GHENASSIA
PAYS-BAS THE NETHERLANDS	Ans	LUYCKX-WILLEMS
ROYAUME-UNI UNITED KINGDOM	Isabell	HODGSON
SERBIE SERBIA	Slavoljub	VICIC
UKRAINE UKRAINE	Marina	PALCHUK

1. Welcome from the President

Louis Robert thanked our hosts Ilario Ierace and Laura Troiero and their team for their exceptionally warm welcome. He welcomed the Executive Board members who had been newly elected in 2006 and invited delegates to introduce themselves in turn. John Rees Smith provided English/French interpretation throughout the meeting.

The Turkish national representative was attending the meeting together with the General Director of the 'Tourism, Trade, Education and Communication' department of the Turkish National Education Ministry, representing 88 Tourism Schools. The Director General wished to gain a better knowledge of the AEHT in order to encourage these schools to become members of our Association. We should also mention that Marc-Etienne Gartman, the Swiss AEHT representative, is currently President of the Swiss Association of Hotel Schools (ASEH).

2. Agenda for the Executive Board meeting

The meeting unanimously approved the agenda.

3. Minutes of the previous meeting (Killarney, November 17th 2006)

The minutes were unanimously accepted as a true record of the meeting.

4. President's Report (Louis Robert, LR):

Louis Robert paid tribute to Michel Gaillot and Adolf Steindl, outgoing members of the Presidium, for their considerable contribution to the development of our Association. He then gave a Powerpoint presentation setting out the portfolios of the Presidium members elected in November 2006 in Killarney. These allocated responsibilities are described in detail in the AEHT 2007 brochure and on our website at www.aeht.eu.

The President took the opportunity to remind the national representatives of their responsibilities; their principal duties are as follows:

- To attend the meetings of the Executive Board;
- To forward to the AEHT Head Office any corrections to the contact details of their national membership, and any updates on their country's education system. Board members were requested to check their own contact details contained in the list of national representatives included in the folder which had been handed to them;
- To act as an intermediary in forwarding information between the AEHT Head Office and the national membership;
- To promote the AEHT at a national level in their country, and to seek out professional members using the AEHT Presentation CD-Rom (in order to help provide a firm financial base for the AEHT and therefore for its activities). The Head Office had drawn up an agreement specifically intended for professional members who wished to become privileged partners of the AEHT (see this document in the folder handed to delegates). The agreement sets out the arrangement whereby the partner's logo would be displayed on different documents published by the AEHT (on the website, on the CD-Rom version of the yearbook, etc) in return for a minimum financial contribution of 1,500 euros per year over a period of three years.

LR presented the new brochure and the 2007 yearbook on CD-Rom; these would shortly be sent out by the Head Office to members of the Executive Board together with a set of address

labels for their national membership. Each national representative is asked to check these addresses and to send out these items to their national members as soon as practicable.

LR thanked the members of the competitions sub-committee, who are also responsible for drawing up organisational guidelines, for attending the meeting with the organisers at which they clarified a number of issues relating to the competitions.

He also suggested that the Vice-Presidents may wish to keep their reports short in order to allow more time for discussion.

5. Financial Report from the Treasurer (Klaus Enengl, KE)

Klaus Enengl announced that currently 17,000 euros worth of annual subscriptions remained unpaid. Since his reminders had met with no response, he handed to the national representatives a list for each individual country, asking them to make contact with the schools concerned in order to avoid at least some exclusions.

The AEHT was currently looking at other methods of payment in order to make this operation easier for schools (on-line payment, standing order, etc). More information on this subject would be provided at a subsequent meeting.

A comparison of the balance-sheets since 2004 showed a continuous improvement in the out-turn. The 2004 deficit had resulted in a reduction in the subsidies given by the AEHT to activities organised by members. The 2006 balance-sheet again shows a provisional positive out-turn of more than 20,000 euros. However, this surplus in no way decreases the need to seek out new professional members or indeed professional partners. In fact, following the budget cuts imposed on all of its ministries in 2007, the Luxembourg government had reduced by one third the annual subsidy paid to the AEHT; it was therefore even more important to identify new sources of funding. KE requested all the Executive Board members to approach their governments to seek financial support. For his part KE undertook to make the necessary approaches to the Austrian government and to the European Commission.

KE passed round a list of membership applications. Following individual consultation with each member of the Executive Board about applications from the country concerned, it was agreed that the following schools would be granted AEHT membership:

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|--------------|-------------|
| 1. B999-PROF | Aartselaar |
| 2. CR15 | Opatija |
| 3. CR16 | Sibenik |
| 4. F997-PROF | Paris |
| 5. IRL12 | Dublin |
| 6. CH04 | Bellinzona |
| 7. I130 | Ischia |
| 8. I131 | Nuraxiniedo |
| 9. L992-PROF | Luxembourg |
| 10. L993-IND | Luxembourg |
| 11. L994-IND | Luxembourg |
| 12. ME01 | Niksic |
| 13. SK06 | Humenne |
| 14. TR22 | Bozuyuk |
| 15. TR23 | Diyarbakir |

- | | |
|-----------|-----------|
| 16. TR24 | Kumburgaz |
| 17. UKR03 | Mykolaiv |
| 18. VN03 | Hue City |

Following admission requests are still in progress:

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|-----------|---------------|
| 1. KOS999 | Lipjan |
| 2. NL999 | Heerhugowaard |
| 3. PL999 | Przemysl |
| 4. RO999 | Bucarest |
| 5. A15 | Weyer |
| 6. EE999 | Võru County |
| 7. S999 | Jönköping |
| 8. S998 | Sundsvall |

6. Report from the Vice-President Responsible for Promotion and for the AEHT's Website (Neeme Rand, NR)

The new website has been created by Ahti Paju from the Kuresaarre school and is managed by Nadine Schintgen. Neeme Rand invited those present to visit the site (according to a show of hands, two-thirds had already done so) and to create a login enabling them to have access to a much greater quantity of information, notably a discussion forum and a complete AEHT membership list.

NR also pointed out the 'News from our Members' rubric which allows each member, through the AEHT Head Office, to make announcements that could be of interest to the entire Association. Each member and each event organiser is expected to provide the documents for publication on the website in the AEHT's two official languages, English and French. It is also essential to provide precise dates so that the events can be advertised in the on-line calendar.

7. Report from the Vice-President Responsible for Professional Placements (Bogusława Pieńkowska, BP)

a) Frédérique Poggi had sent a letter to around 100 hotels requesting them to take part in the placement scheme for teachers in units of the ACCOR group. In mid-March an initial list of participating hotels would be published on the website. Spain is the latest country to join the list of destinations on offer. The person now responsible for the day-to-day administration of these placements is:

- *Renata DLUGASZEK of the Szkoła Policealna Nr 13 in Warsaw*
Fax : (48) 22 840-48-97
E-mail : AEHTACCOR@WP.PL

b) The ACCOR Academy offers training courses lasting on average one to three days which may be of interest to our teachers of hotel management, culinary arts and restaurant service. Bogusława Pieńkowska passed round the brochure in which the programmes are described, to enable delegates to form an idea of the training courses on offer. She had entered into negotiations with the group with a view to securing four free places. The outcome would be announced as soon as possible.

8. Report from the Vice-President Responsible for Seminars and Occasional Events, for the Publication of Information on National Education Systems and for EU Educational Programmes (Ana Paula PAIS, APP)

- a) Ana Paula PAIS took delegates through the events calendar which had been handed to them, and requested the relevant national representatives to specify the objectives and to provide exact dates for the events organised in their country. This additional information can now be found on our website at www.aeht.eu.

We would publish in April or May the documents relating to the seminar on 'White Truffles Spanning Traditional and Modern Culinary Arts' to take place on September 26th - 28th in Porec, Croatia, and to the workshop entitled 'On the Trail of Succulent Game' in October in Rzeszow, Poland. During the Rzeszow workshop a hunt would be organised and the game shot would be prepared and served for dinner.

APP reminded the meeting that offers to organise events should be submitted as early as possible (at least six months before the event) to the AEHT Head Office. Organisers were requested to make a presentation of the AEHT at their event using the CD-Rom, and were asked to send us a short article about the event together with photographs which could be published in the AEHT Newsletter and possibly in the activities report.

- b) Executive Board members were requested to check carefully the information about national education systems published on the website, and to send any corrections to the AEHT Head Office as soon as possible.

9. Report from the Vice-President Responsible for Higher Education (Alfonso Benvenuto, AB)

In January Alfonso Benvenuto had sent out a letter to the national representatives asking them to provide the contact details for the Higher Education establishments in their countries. To date seven countries had responded (Austria, France, Hungary, Iceland, Italy, Romania and Sweden). The remaining countries were requested to reply as soon as possible. Once the list was complete it would be used to help organise a conference on Higher Education in 2008 with a view to setting up a possible higher education-level training programme intended for students graduating from our member schools.

Annie Collinet expressed the hope that in thus identifying schools providing higher education programmes we would be encouraging them to join the AEHT network, thus forming partnerships between schools with a view to mutual recognition of periods of study spent in partner schools. This mobility would enable students to carry out part of their studies in several establishments abroad, thus acquiring proficiency in several languages – a considerable asset in the hotel, restaurant and tourism sector. AB confirmed that the work he had begun three years previously was intended to achieve this goal.

The former residence of the Duke of Parma in Colorno near Parma (the city had been chosen as the European capital of gastronomy) houses the ALMA international higher education establishment. With the agreement of the AEHT President, Alfonso Benvenuto had contacted Albino Ivardi Ganapini and Gualtiero Marchesi, respectively President and Rector of ALMA, to discuss the possibility of setting up in ALMA the AEHT's European Headquarter of higher education level culinary arts programmes. Mr Ganapini had said that he was prepared to set up a special programme intended for graduates from our member schools. Some members of

the Presidium would visit ALMA in the spring to discuss in detail the arrangements for this collaborative venture.

Moreover the ACCOR Academy could become the European headquarters for the AEHT's higher education programmes for Rooms Division training. We should also seek to identify locations for higher or continuing education in other subject areas, such as wine studies. In accordance with the AEHT's European spirit, these high quality establishments should be spread out across Europe.

The Barilla Academy in Parma had offered to provide for our teachers week-long professional training seminars on culinary arts. We could not enter into such a collaborative arrangement unless there were a reduction in the official course fees. AB would shortly be discussing a specially reduced rate for the AEHT with the Academy's president, Mr Zenti.

10. 2007 Annual Conference in Lido di Jesolo, Italy

Information about the Jesolo Lido Annual Conference would be published from April 15th onwards at www.aehtjesolo.org , with a link from the AEHT website. Vania Luchetta, a member of the Elena Cornara school's IT team, presented the first version of the site and asked for the meeting's comments on the work carried out thus far, particularly the on-line registration forms.

There would be two types of registration form: one for registration for the competitions to be sent to the Elena Cornara school (segretariat@cornaro.it), the other for the hotel reservation to be sent to the travel agency (booking@aehtjesolo.org).

Laura Troiero and Ilario Ierace talked delegates through the provisional programme which had been handed out during the meeting, asking for the meeting's views before the publication of the final version.

A dress code would be stipulated for students during the opening and closing ceremonies as well as for the gala dinner: students would be required to wear their school's official uniform. Jana Spec expressed regret that the gala dinner would take place on Thursday, the day before several of the competitions. The organisers were unfortunately unable to change the timing since the Fondazione Cini's premises are much sought-after and available only on this date. They emphasised, however, that the students would be back in their hotels early enough to be on form for the following day's contests.

11. Date of the next Executive Board Meeting

This meeting would take place on Wednesday October 17th during the Jesolo Lido Annual Conference



Louis Robert, President

Nadine Schintgen, General Secretary