

**MINUTES OF THE ORDINARY GENERAL ASSEMBLY
HELD ON NOVEMBER 20TH 2014 IN BELGRADE (SRB)**

IN ATTENDEANCE:					
COUNTRY	CODE	INSTITUTION	LOCATION	FORENAME	SURNAME
ARMENIA	ARM 01	YEREVAN STATE ARMENIAN-GREEK COLLEGE OF TOURISM, SERVICE FOOD INDUSTRY	YEREVAN	Artur	VARDANYAN
AUSTRIA	A01	TOURISMUSCHULEN SALZKAMMERGUT / BAD ISCHL	BAD ISCHL	Klaus	ENENGL
AUSTRIA	A02	TOURISMUSCHULEN AM WILDEN KAISER	ST. JOHANN / TIROL	Ellen	SIEBERER
AUSTRIA	A04	TOURISMUSCHULEN BAD LEONFELDEN	BAD LEONFELDEN	Herbert	PANHOLZER
AUSTRIA	A07	TOURISMUSCHULEN SEMMERING	SEMMERING	Jürgen	KÜRNER
AUSTRIA	A11	HLTW13 - HÖHERE BUNDESLEHRANSTALT FÜR TOURISMUS UND WIRTSCHAFTSBERUFE	WIEN	Anita	PETSCHNING
AUSTRIA	A16	KÄRNTNER TOURISMUSCHULEN WARMBAD VILLACH	WARMBAD	Gerfried	PIRKER
AUSTRIA	A18	TOURISMUSCHULEN VILLA BLANKA INNSBRUCK	INNSBRUCK	Peter	KREINIG
BELGIUM	B21	KTA WEMMEL	WEMMEL	Herman	SIEBENS
BELGIUM	B22	HOTELSCHOOL HASSELT KTA3	HASSELT	Liesbet	BEYEN
CROATIA	CR01	TOURISTICKO UGOSTITELJSKA SKOLA	SPLIT	Ivo	BILIC
CROATIA	CR04	HOTELIJERSKO-TURISTICKA SKOLA	OPATIJA	Ksenija	BELJAN
CROATIA	CR06	TURISTICKO UGOSTITELJSKA SKOLA "ANTONA STIFANICA"	POREC	Vesna	BARANASIC
CROATIA	CR10	SKOLA ZA TURIZAM, UGOSTITELJSTVO I TRGOVINU PULA	PULA KANDLEROVA	Irena	BRKYACIC
CROATIA	CR12	TOURISM & CATERING SCHOOL DUBROVNIK	DUBROVNIK	Antun	PERUSINA
CROATIA	CR16	TURISTICKO-UGOSTITELJSKA SKOLA	SIBENIK	Senka	DODIG
ESTONIA	EE01	KURESSAARE AMETIKOOL	KURESSAARE	Neeme	RAND
ESTONIA	EE04	EHE - ESTONIAN SCHOOL OF HOTEL & TOURISM	TALLINN	Valvo	PAAT

		MANAGEMENT			
FINLAND	FIN02	HELSINKI CULINARY SCHOOL PERHO	HELSINKI	Marit	NIEMINEN
FINLAND	FIN08	YRKESINSTITUTET PRAKTICUM	HELSINKI	Harriet	AHLNÄS
FRANCE	F03	LYCEE DES METIERS D'HÔTELLERIE ET DE TOURISME SAINT QUENTIN EN YVELINES	GUYANCOURT CEDEX	Bernard	TROY
FRANCE	F19	LYEE DES METIERS JEAN DROUANT	PARIS	Christian	BADINAND
FRANCE	F20	LYCEE HÔTELIER SAINTE-ANNE	SAINT-NAZAIRE	Joseph	LE GAL
GERMANY	HON-12	MEMBRE HONORAIRE DE L'AEHT / AEHT HONORARY MEMBER	DORTMUND	Jürgen	CLAUSEN
GERMANY	D04	HBFS FÜR DAS HOTEL-, GASTSTÄTTEN- UND FREMDENVERKEHRSGEWERBE	SAARBRÜCKEN	Sibylle	WEBER-POHL
IRELAND	IRL09	CORK INSTITUTE OF TECHNOLOGY	CORK	Adrian	GREGAN
ITALY	I02	IIS "A. PANZINI"	SENIGALLIA (AN)	M. Rosella	BITTI
ITALY	I07	IPSSAR	CERVIA (RA)	Carla Maria	GATTI
ITALY	I12	IPSSART "G. VARNELLI"	CINGOLI (MC)	Sabrina	FONDATO
ITALY	I21	IIS "A. EINSTEIN" - ALBERGHIERO A. NEBBIA	LORETO (AN)	Gabriele	TORQUATI
ITALY	I23	IIS "ORIO VERGANI"	FERRARA (FE)	Roberta	MONTI
ITALY	I32	IPSSEOA "FILIPPO BUSCEMI"	SAN BENEDETTO DEL TRONTO	Alfonso	SGATTONI
ITALY	I38	IPSSARCT "ELENA CORNARO"	JESOLO LIDO (VE)	Ilaro	IERACE
ITALY	I45	IIS "ARTURO PREVER"	PINEROLO (TO)	Rinaldo	MERLONE
ITALY	I48	IIS "BARTOLOMEO SCAPPI"	CASTEL SAN PIETRO TERME (BO)	Paola	MAMBELLI
ITALY	I51	IPSSAR "PELLEGRINO ARTUSI"	RIOLO TERME	Iole	MATASSONI
ITALY	I68	IPSSAR	CASSINO (FR)	Filomena	ROSSI
ITALY	I72	IPSSART	CASTELLANA GROTTA (BA)	Giuseppe	VERNI
ITALY	I87	IIS "ANTONELLO"	MESSINA (ME)	Maria	MUSCHERA

ITALY	I135	IS "GIOVANNI FALCONE"	GALLARATE (VA)	Marina	BIANCHI
LATVIA	LV01	RIGA TECHNICAL SCHOOL OF TOURISM AND CREATIVE INDUSTRY	RIGA	Silva	OZOLINA
LATVIA	LV04	KULDIGA TECHNOLOGY AND TOURISM VOCATIONAL SECONDARY SCHOOL	KULDIGA	Dace	CINE
LITHUANIA	LT01	VILNIUS TOURISM AND COMMERCE SCHOOL	VILNIUS	Birute	STASIUNIENE
LITHUANIA	LT03	KAUNO MAISTO PRAMONES IR PREKYBOS MOKYOMO CENTRAS	KAUNAS	Alvydas Pranas	GREVAS
LUXEMBOURG	L01	LYCEE TECHNIQUE HOTELIER "ALEXIS HECK"	DIEKIRCH	Elisabeth	REISEN
LUXEMBOURG	L02	BBI LUXEMBOURG	WILTZ	Louis	ROBERT
LUXEMBOURG	L03-OBS	LYCEE ERMESINDE MERSCH	MERSCH	Xavier	THEIN
LUXEMBOURG	AEHT-03	AEHT OFFICE	SANDWEILER	Nadine	SCHINTGEN
MACEDONIA (FYROM)	MK01	PUBLIC SECONDARY SCHOOL FOR CATERING, TOURISM AND HOTEL SERVICES "LAZAR TANEV"	SKOPJE	Zoran	NIKOLOVSKI
MONTENEGRO	ME02	SCHOOL FOR SECONDARY AND HIGHER VOCATIONAL EDUCATION "SERGIJE STANIC"	PODGORICA	Zoran	KLIKOVAC
NORWAY	N01	STRINDA UPPER SECONDARY SCHOOL	TRONDHEIM	Stig	ANDREASSEN
POLAND	PL01	ZESPOL SZKOL HOTELARSKO-TURYSTYCZNO-GASTRONOMICZNYCH NR 1 W WARSZAWIE	VARSOVIE	Boguslaw a	PIENKOWSKA
PORTUGAL	P05	ESCOLA DE HOTELARIA E TURISMO DE COIMBRA	COIMBRA	Ana Paula	PAIS
PORTUGAL	P07	ESCOLA DE FORMACAO TURISTICA E HOTELEIRA	PONTA DELGADA / ACORES	Filipe	ROCHA
PORTUGAL	P09	TOURISMO DE PORTUGAL, I.P.	LISBOA	Maria de Lurdes	VALE
PORTUGAL	P12	EFTA-Escola de Formação Profissional em Turismo de Aveiro	AVEIRO	Manuel	TORRAO
SERBIA	SRB02	THE COLLEGE OF HOTEL MANAGEMENT	BELGRADE	Slavoljub	VICIC

SLOVAKIA	SK01	HOTEL ACADEMY	PRESOV	Jozef	SENKO
SLOVAKIA	AEHT-11	AEHT OFFICE	PRESOV	Natalia	KOMANICKA
SLOVENIA	SLO01	VOCATIONAL COLLEGE FOR CATERING AND TOURISM BLED	BLED	Janez	DAMJAN
SLOVENIA	SLO02	VOCATIONAL COLLEGE FOR CATERING AND TOURISM MARIBOR	MARIBOR	Helena	CVIKL
SLOVENIA	SLO09	BIOTECHNICAL EDUCATIONAL CENTRE LJUBLJANA	LJUBLJANA	Tajasa	VIDRIH
SPAIN	E04	JESUÏTES SARRIÀ-ESCOLA SUPERIOR D'HOSTALERIA I TURISME SANT IGNASI	BARCELONA	Nuria	MONTMANY
SWEDEN	S33	ULLVIGYMNASIET	KÖPING	Arne	LARSSON
SWITZERLAND	CH04	SCUOLA SUPERIORE ALBERGHIERA E DEL TURISMO	BELLINZONA	Mauro	SCOLARI
THE NETHERLANDS	NL05	ROC MONDRIAAN	THE HAGUE	Remco	KOERTS
THE NETHERLANDS	NL07	AVENTUS	APELDOORN	Piet	DE KANT
TURKEY	TR01	ETILER OTELCILIK VE TURIZM MESLEK LISESI	ETILER-BESIKTAS / ISTANBUL	Cevdet	TAMER
UK	GB18	DOCKLANDS ACADEMY, LONDON	London E14 9GL	Aysegul	YESILDAGLAR

1. Welcome address from the President (Ana Paula PAIS)

The AEHT President Ana Paula PAIS welcomed all the directors, their representatives and the honorary members who had travelled to Belgrade to attend this 27th AEHT Ordinary General Assembly.

Ana Paula PAIS took the opportunity to express her warm thanks to the managers of the College of Hotel Management in Belgrade, and in particular its director Slavoljub VICIC, for their excellent work in organising the AEHT Annual Conference.

Some of the events planned for 2015 and listed in the events calendar would be the subject of detailed presentations given by representatives of the organising schools.

Since it had not been possible to arrange English/French simultaneous interpretation, this task had been entrusted to the AEHT translator Natalia KOMANICKA.

2. Adoption of the agenda

The agenda for the meeting was unanimously approved.

3. Minutes of the previous meeting (held aboard the Costa Mediterranea on November 13th 2013)

The minutes of the last meeting were unanimously accepted as a true record of the proceedings.

4. Report from the President (Ana Paula PAIS)

Ana Paula PAIS asked the meeting to excuse the absence of the Vice-President Remco KOERTS, who had been obliged to absent himself from the meeting because of his involvement in the on-going organisation of the competitions.

Klaus ENENGL would present Remco KOERTS' report, given that the two vice-presidents were working in close collaboration on this task.

Next Ana Paula informed the meeting of the current developments within the AEHT since the previous General Assembly on November 13th 2013.

• Meetings in 2014

1st March 2014: meeting of the Executive Board in Belgrade (Serbia)

7th – 11th July 2014: meeting of the Presidium in Coimbra (Portugal) to coincide with the International Tourism Congress (July 8-9 at the Coimbra University Law Faculty)

18th November 2014: meeting of the Presidium in Belgrade (Serbia)

19th November 2014: meeting of the Executive Board in Belgrade (Serbia)

• Definition of the tasks of the National Representatives

At their meeting on July 7th-11th 2014, the Presidium members had redefined the task of the National Representatives in order to optimize their work at the national level. Thus a working strategy with clear objectives had been set out.

The AEHT member countries had also been allocated to the different Presidium members according to linguistic and geographical criteria.

• Professional Placements for Teachers

In addition to the existing collaborative arrangement with the Starwood Hotels group, the AEHT would be collaborating with the Portuguese Pestena Hotels and Resorts group for the purpose of

placing teachers for periods of observation in a professional setting. The group owns a total of 51 hotels in Europe, Africa, Brazil, Colombia, Venezuela and the United States.

As a general rule the teachers taking part in the placement programme were required to pay only for their travelling expenses. Board and lodging were provided free of charge.

The coordination of the placements with the new partner would be the responsibility of Vice-President Bogusława PIENKOWSKA.

- **New financial partners**

The AEHT Presidium had initiated a number of promotional activities aimed at improving the AEHT's precarious financial situation. Thus partnership proposals had been sent to various companies involved in the hotel/tourism sectors, such as manufacturers of kitchen equipment and producers of drinks, wine, coffee, etc.

Relations with the companies contacted would be closely monitored by the Presidium members and by the AEHT Secretariat.

Ana Paula PAIS took the opportunity to thank the AEHT's two partners, 'La Casa della Divisa' and 'Grand Marnier' for the financial support which they give to the AEHT.

The school directors were requested to inform the AEHT secretariat if partnership opportunities for the AEHT were to arise in their respective countries.

- **AEHT Academic Conferences**

One of the AEHT's objectives was to provide knowledge for its affiliated schools. To achieve this the AEHT Presidium intended to launch a series of lectures aimed at teachers, in which specialists would give information about the latest developments in the scientific field or on the evolution of the economic sector, etc.

The first conference of this type would probably take place in Portugal in 2015 or 2016. Further information would be available in due course. We should emphasise that **the AEHT was already seeking offers from schools willing to host the academic conference in the future**

- **Promotion of the AEHT via social networks**

In order to promote the AEHT's activities among young people, the AEHT would like to identify three or four teachers willing to take on the day-to-day management of the AEHT's Facebook account. A Facebook account had to be permanently updated in order to be of some interest to today's young people.

5. Report from the Vice-President responsible for Fixed Events and the Competitions at the Annual Conference (Klaus ENENGL)

Klaus ENENGL began his report by informing the meeting about the on-going competitions.

- **2014 AEHT Competitions**

The new regulations had eliminated most of the problems relating to language.

Number of competitors per school

The current regulations stated that only one competitor per school was permitted to take part in the same competition. The only exception was granted to the organiser, in case the organising school is obliged to adjust the number of participants in a contest. In this case the organiser may nominate an additional contestant from the organising school.

Duration of the competitions

In 2013 the AEHT had modified the duration of the competitions because of the particular organisational constraints aboard the cruise ship. These changes were favourably received by the participants, and for this reason the judges had decided to retain the changes for future competitions.

Coordination meeting for chief judges

In order to guarantee the high quality of the competitions in 2015 the chief judges would be invited to a coordination meeting which would take place at the same time as the Executive Board meeting in March 2015.

The travel, board and lodging expenses of the chief judges would be paid by the AEHT. The AEHT would also be responsible for the registration fees of the chief judges for the annual competition.

Official programme for the 2015 competitions

Finally, **the official programme for the 2015 competitions should be available by March 2015** to enable the participating schools to prepare themselves in advance of the contests.

All these measures would be a great help to the organisers and to the participating schools, and would ensure that the competitions would be of a high level.

Language allowed for the AEHT competitions

English and French are the AEHT's two official languages. Nevertheless, the members of the Executive Board were of the opinion that English should be the only language permitted for the competitions: this would make the procedures easier for the judges, the teachers and the students.

These days almost all the participants can speak English, and French is hardly ever used. Even the French-speaking students have understood the importance of English in international hospitality and business travel.

If this rule were adopted by the Assembly, the AEHT's two administrative languages would remain English and French.

By majority vote the General Assembly adopted the Executive Board's proposal that English should be the only language permitted for the AEHT competitions.

The regulations for the AEHT competitions would be modified accordingly.

• **Youth Parliament**

The AEHT Youth Parliament is a copy of the United Nations General Assembly, a place for meetings and for discussions on questions of general interest (tourism, social life, health, etc). The event is intended mainly for students from AEHT member schools.

The third session of the Youth parliament (on the subject of information and communication technologies and the future of tourism) had taken place in Porec (Croatia) from April 22nd – 27th 2014. No fewer than 37 students from 18 schools in ten different countries had attended this event.

The 2016 session of the Youth Parliament would take place in London and would be organised by the Docklands Academy. The precise dates of the event were yet to be announced.

6. Report from the Vice-President collaborating in the organisation of fixed events and of the competitions held at the Annual Conference, and in the implementation of projects aimed at strengthening the AEHT's financial viability (Remco KOERTS)

This section is dealt with under points 4 and 5 of the present minutes.

7. Report from the Vice-President responsible for occasional events, for relations with the OIF (Organisation Internationale de la Francophonie, International Organisation of French-Speaking Countries) as well as for information on national education systems and EU educational programmes (Bogusława PIENKOWSKA)

• **Events in 2014**

Out of 14 events planned for 2014, 11 had successfully run, two had had to be cancelled and one had still to take place.

The seminar titled 'Kołobrzeg – land of tastes of the sea' had been deferred until 2015 because of insufficient registrations. This situation is perhaps to be explained by the fact that the location is difficult of access.

The seminar on 'the wines of the Douro – experience of an emotion' had also been deferred until June 6th-10th 2015, at the request of Lamego (Portugal).

No information was available about the last event listed in the 2014 calendar, 'Atlantic Chocolate Festival 2014' planned for December 6th-8th 2014 in Praia de Vitoria (Portugal).

To date a total of 889 participants had attended 11 events organised under the aegis of the AEHT in 2014.

- **2015 Events Calendar**

For the first time in the history of the AEHT a member school from Poland intended to organise a competition on sparkling drinks. Further information about this would be available in due course.

EVENTS CALENDAR FOR 2015	
JANUARY	
28 – 31 January	Seminar on 'Wine and flavours', Lisbon (PT)
FEBRUARY	
11 -14 February	3 rd Aveiro Festival on Fish and Culinary Arts, Aveiro (PT)
APRIL	
13 – 16 April	16 th Bartolomeo Scappi International Competition, Castel San Pietro Terme (Italy) (Competition for bar, wine-waiting, pastry and culinary arts)
14 – 17 April	10 th G&T Bar Competition, Bled (SI)
16 - 19 April	Seminar for teachers and directors (for EQF level 5 and above) on management in the hospitality and tourism sector, concentrating on 'culture as a tourist attraction factor in general and in city tourism in particular', Riga (LV).
JUNE	
6 – 10 June	Seminar on 'the Wines of the Douro – the experience of an emotion', Lamego (PT)
18 – 27 June	10 FEST AÇORES 2015 – 10 days, 10 chefs, Ponta Delgada, São Miguel Island (PT)
SEPTEMBER	
21 – 27 September	Seminar on Level 1 and/or 2 WSET [®] diplomas in wines and spirits (Wine and Spirit Education Trust), Maribor (SI)
24 – 26 September	2015 Silesia Cup International Competition for Young Bartenders – involving only non-alcoholic drinks, Gliwice (PL)
OCTOBER	
5 – 10 October	28 th AEHT Annual Conference, Cervia (IT)

NOVEMBER	
10 – 12 November	Eurocup 2015 – 23 rd Young Bartender Competition (special edition), Prešov (SK)
DECEMBER	
2 – 8 December	24 th Christmas in Europe, Diekirch-Ettelbruck (LU)
6 – 8 December	2015 Atlantic Chocolate Festival (sculptures, exhibition and chocolate and toffee sculpture contests), Praia da Vitória, Terceira Island, Azores (PT)

- **Presentation of the events for 2015**

3rd 'Aveiro Fish and Culinary Arts Festival', Aveiro (Portugal)

The Festival on the subject of fish and culinary arts in the Aveiro region was presented to the meeting with the help of a Powerpoint presentation. The main objective of the festival, to take place on February 11th-14th 2015 in the EFTA school (the Aveiro Professional Tourism School) was to promote regional fish produce through dishes created by students studying for the restaurant profession.

Additional information:

E-mail: secretaria@efta.edu.pt

Website: www.efta.edu.pt

16th Bartolomeo Scappi International Competition, Castel San Pietro Terme (Italy)

The Bartolomeo Scappi Institute would organise the 17th Competition on April 13th-16th 2015 in Castel San Pietro Terme. The organisers presented the event by showing a video of the 2014 competition.

The competition takes place in the region of Bologna, a town served by several airlines. The event includes competitions in bar, pastry and oenogastronomy. Participating schools are expected to set up stands to promote their region and its produce.

Participants pay only for their travel. Lodging is provided free of charge by the host school.

Additional information:

E-mail: concorsoscappi@alberghieroscappi.it

Website: www.alberghieroscappi.it

10th G&T Bar Competition, Bled (Slovenia)

The tenth G&T Bar Competition would take place in the Astoria Hotel School in Bled (Slovenia) on April 14th-17th 2015. Students would be able to compete in two categories: bar service and/or barista. The competitions are individual. The organisers would like to host a large number of students from different countries to make this competition into a truly international meeting place.

Additional information:

E-mail: 10.gtcup@gmail.com

Website: www.vgs-bled.si

'Seminar for teachers and directors (for EQF level 5 and above) on management in the hospitality and tourism sector, focussing on culture as an element of tourist attraction in general and in city tourism in particular', Riga (Latvia)

This seminar would take place on April 16th-19th 2015, and was organised by the Riga Technical School of Tourism and Creative Industry. It was aimed at school directors as well as at teachers of tourism, hospitality studies, management, economics and English (EQF level 5 and above). The registration fee would be €250 for an event lasting three nights, in a single room. This rate included all meals, transport costs and entry charges.

Additional information:

E-mail: rtrit@rtrit.lv

Website: www.rtrit.lv

10 FEST AÇORES 2015 – 10 days, 10 chefs, Ponta Delgada, São Miguel Island (Portugal)

The '10 days, 10 chefs' festival would be held in Ponta Delgada on São Miguel Island (Portugal) on June 18th-27th 2015. The event was intended both for teachers and for students. For the 2015 event the organisers hoped to attract more participants from different countries.

Additional information:

Website: www.efth.com.pt

Facebook: www.facebook.com/efth/anfiteatro

Seminar on WSET® (Wine and Spirit Education Trust) Levels 1&2 certificates in Wines and Spirits, Maribor (Slovenia)

The 2014 WSET® (Wine and Spirit Education Trust) seminar, delivering levels 1&2 certificates in wines and spirits, had taken place in Maribor (Slovenia) on September 25th-28th 2014. 16 participants from ten member schools in four countries had taken part in this seminar. Following this success, the organisers had decided to repeat the event and to offer levels 1&2 certificates again in 2015. The 2015 seminar was planned for September 21st-27th 2015.

The cost of the seminar with full board and lodging would be €190 in a single room and €200 in a double room. This was a very advantageous price since the cost of the seminar alone was normally €190.

The organisers concluded their presentation by appealing to all AEHT members to consider taking part in the 2015 seminar.

Additional information:

E-mail: uprava@vsigt-mb.si

Website: www.vsigt-mb.si

Eurocup 2015 – 23rd Young Bartender Competition (special edition), Prešov (Slovakia)

Eurocup 2015 would take place in Prešov in Slovakia on November 10th-12th 2015. The world champion barman, from South Africa, would be present at the event.

Additional information:

E-mail: ha@hapresov.edu.sk

Website: <http://www.hapresov.edu.sk>

Atlantic Chocolate Festival 2015, Praia da Vitória, Terceira Island, Azores (Portugal)

The 5th International Atlantic Chocolate Festival would take place in Praia da Vitória on Terceira Island in the Azores (Portugal) on December 6th-8th 2015. The main activities of the contest would be modelling, the exhibition and chocolate and toffee sculpture.

The cost of accommodation and the connecting flight between Lisbon and Praia da Vitória would be paid for by the organiser.

• **Forthcoming AEHT Annual Conferences**

The forthcoming AEHT Annual Conferences would be as follows:

2015: Cervia, Italy

2016: Ankara, Turkey

2017: Ostend, Belgium

2018: Leeuwarden, The Netherlands

2019: Split, Croatia

2020: Lithuania

2021: Austria

- **Professional Placements for Teachers (Pestena Hotels & Resorts Group)**

As mentioned in the President's report, Bogusława PIENKOWSKA would deal with the coordination of placements for teachers with the new partner, Pestena Hotels & Resorts.

8. Report from the Vice-President responsible for professional placements and for activities relating to quality management and business ethics (Herman SIEBENS)

- **Professional placements for teachers (Starwood Hotels group)**

In his role as Vice-President, Herman SIEBENS coordinated professional placements for teachers within the Starwood Hotels group. In 2014 Herman SIEBENS received a total of seven requests for periods of observation. The average number is six or seven per year.

Herman SIEBENS requested the school directors present at the meeting to do more to promote the offer of placements among their teaching staff.

The placement offer was not intended exclusively for teachers of hospitality subjects. Such placements could also be very fruitful for teachers of other subjects, such as English. Thus, by participating in a placement programme, English teachers could adapt their classes to the real needs of the profession, and thus better prepare their students for a career in the hospitality sector.

- **Definition of the tasks of the National Representatives**

During their meeting in July 2014 the Presidium members had redefined the tasks of the National Representative in order to improve the efficacy of their collaboration with the AEHT.

One of the very important aspects of the Representatives' tasks was to ensure that the member schools of the countries they represent regularly update their contact details and other information in the AEHT database.

- **Seminar on the syndrome of burn-out at work**

The seminar which Herman SIEBENS had conducted the previous day had been devoted to the syndrome of burn-out at work. The seminar had been very well attended and had been a great success, not only with school directors but also with the students taking part in the competitions.

The Powerpoint presentation of the seminar on the syndrome of burn-out at work would be available on the AEHT website.

Herman SIEBENS invited all the school directors to attend the seminar at the next Annual Conference, which would be devoted to the management of change.

- **VEGUCATION, a European project born of cooperation between AEHT members**

Vegetarianism was enjoying rapid growth. At the same time as the increase in the number of vegetarians, more than 50% of the population now regularly chose dishes based on plants. Those who consume vegetarian dishes had the same expectations in terms of quality as the consumers of traditional dishes. Unfortunately, in traditional culinary arts classes, little attention was paid to creative vegetarian cooking.

To correct this situation, a European consortium of non-government organisations and of AEHT member schools of hospitality and gastronomy, with the financial support of the European Commission, had created the 'VEGUCATION' initiative, the first vegetarian culinary educational programme for professionals.

This programme consisted of an initial training programme and a continuing education programme aimed at chefs in restaurants and at caterers. The training materials consisted of a study programme,

text-books, recipe books and ICT tools. All the learning materials would be available in English, Dutch, German, French and Czech and would be made available to schools free of charge.

These learning materials would be presented at a European Day to be held on February 24th 2015 in Wemmel (Belgium). Those interested in attending could register until January 24th 2015 at: https://docs.google.com/forms/d/1-tChhrzlu_Hvh-8XsBwa_BmVh2J1xnLFn

Additional information available at: www.vegucation.eu

9. Report from the Vice-President responsible for the AEHT Website and for the registration platform for the Annual Conference (Neeme RAND)

• AEHT Database

Neeme Rand was in charge of maintenance of the AEHT website and responsible for optimising the communication systems within the AEHT network; he informed the meeting that the new AEHT database had been up and running since the beginning of 2014.

At present the database contained 630 accounts for active and inactive members. The database could be accessed at: <https://www.aeht.eu/db>.

Registrations for the Annual Conferences

Member schools could register directly for the Annual Conference using their membership account. The accounts were accessible using the same user name and password that were created to register for the Belgrade Annual Conference. Those members who had not attended the 2014 Conference would have to create a new account by selecting a user name and password.

User names and passwords

Members who could no longer access the database because they had forgotten their username and/or their password were requested to contact the AEHT webmaster Ahti PAJU (e-mail: Ahti.Paju@ametikool.ee) or the AEHT Vice-President Neeme RAND (e-mail: neeme.rand@ametikool.ee).

To continue to receive the AEHT's official communications (invitations, invoices, etc.) each account holder must regularly update the information about his or her school.

The AEHT Head Office did not have the administrative resources necessary to update constantly the data in more than 400 active member accounts.

• AEHT Website

The AEHT website was written in both English and French. It contained an updated list of the members of the Presidium and of the Executive Board.

The total number of hits on the AEHT website for the 2013/2014 school year was 36,513. The number of visits had slightly declined in comparison with the previous year.

Activity on the website had slightly declined during the weeks preceding the Belgrade Annual Conference, because the organising school had created a separate website for this event.

71 % of the visitors to the website were people who had never previously visited the site. 29 % were visitors who had previously visited the site.

Considering that the use of smartphones and digital tablets had considerably increased over recent years, the AEHT's IT team was in the process of developing a platform which would make it easier to access the AEHT website using these new means of communication. This new platform would soon be up and running.

Numbers of visits to the AEHT Website (by country)		
Country	Number of visits	% of the total number of visits
Italy	4,339	11.88
France	2,267	6.21

United States	1,876	5.14
The Netherlands	1,708	4.68
Austria	1,658	4.54
Estonia	1,648	4.51
Portugal	1,498	4.10
Croatia	1,283	3.51
Philippines	1,193	3.27
Belgium	1,160	3.18

How did visitors find the AEHT Website?	
Search method	Number of visits
Search engine (Google, Yahoo, etc.)	18,690 visits (71%)
direct (www.aeht.eu)	6,494 visits
redirected	5,987 visits
social (social networks such as Facebook)	814 visits

- **AEHT Facebook account**

The number of 'friends' on the AEHT's Facebook account had tripled since the latest awareness-raising initiative (uploading of a promotional video) launched by Nadine SCHINTGEN in September 2014.

The total number of 'likes' to date was 1,357.

All member schools were requested to visit the AEHT's Facebook page and to increase the number of 'likes' by following the link: <https://www.facebook.com/aeht.eu>.

A high number of 'likes' would enable us to draw attention to the AEHT and its activities from schools which were not yet members as well as from professional partners.

10. Report from the Treasurer (Klaus ENENGL)

- **Profit and Loss Table for 2013**

The AEHT Treasurer Klaus ENENGL presented the AEHT accounts for 2013 and gave a commentary on the profit and loss table which was projected onto the screen of the meeting room.

The Luxembourg government had paid its 2013 annual subsidy, which enabled the accounts to be balanced.

Klaus ENENGL thanked the Luxembourg government for its financial support. The AEHT's survival depended for a large part on this annual contribution.

- **Invoices for the 2014 annual subscription**

The invoices for the 2014 annual subscription had been sent out at the beginning of March 2014. A reminder had been sent before the summer vacation. Some late payers had still not paid their dues, but Klaus ENENGL was confident that the membership dues would be paid as quickly as possible.

- **Budget forecast for the year 2015**

The budget for 2015 was presented to the meeting and Klaus ENENGL gave a commentary on the various budget heads in the table. As was mentioned in the President's report, numerous measures were being implemented in order to improve the AEHT's financial situation.

11.2013 Report from the auditors and approval of the auditors for 2014 (Jürgen Clausen)

The auditors, Danielle SNAUWAERT and Jürgen CLAUSEN, had met with the AEHT General Secretary Nadine SCHINTGEN and the contact at 'Alpha Management Services' in Luxembourg to audit the AEHT's financial activity in 2013.

As usual, they observed that the accounts had been very well kept over the period in question. The accountant had given satisfactory replies to all the questions asked. The checking of the accounts revealed no figure which could not be documented. Thus the auditors could openly confirm that the accounts were perfectly kept.

In the light of these considerations the Assembly unanimously approved the 2013 accounts. The mandate of the two auditors was renewed for 2014.

12. Report on membership applications, resignations and exclusions (Klaus ENENGL)

- **New memberships**

The AEHT had welcomed 20 new members since November 2013. Some membership dues had not yet been paid, but the Treasurer was confident that all the invoices would be paid in due course.

NEW MEMBERS		
AEHT CODE	TOWN	NAME OF SCHOOL
A18	INNSBRUCK	TOURISMUSSCHULEN VILLA BLANKA INNSBRUCK
A19	VIENNA	GASTGEWERBEFACHSCHULE DES SCHULVEREINS DER WIENER GASTWIRTE
A20	VIENNA	TOURISMUSSCHULE WIEN 21
B29	AALST	TECHNIGO
CR27	CARAZDIN	GOSPODARSKA SKOLA VARAZDIN
CY03	CYPRUS MINISTRY	CYPRUS MINISTRY OF EDUCATION & CULTURE
E21	SALAMANCA	ESCUELA MUNICIPAL DE HOSTELERIA DE SANTA MARTA DE TORMES
F95	GUYANE FRANCAISE	LPO BERTENE JUMINER
I169	LEGNAGO	ISTITUTO PROFESSIONALE DI STATO GIUSEPPE MEDICI
I171	ROVERETO	ROVERETO AND LEVICO TERME INSTITUTE FOR TOURISTIC PROFESSIONAL EDUCATION
ME02	PODGORICA	SCHOOL FOR SECONDARY AND HIGHER VOCATIONAL EDUCATION 'SERGIJE STANIC'
P15	COLARES	ESCOLA PROFISSIONAL ALDA BRANDAO DE VASCONCELOS
PL22	MYSLENICE	MALOPOLSKA SZKOLA GOSCINNOSCI
S59	BORLÄNGE	HUSHAGSGYMNASIET

S60	ÖREBRO	YRKESGYMNASIET ÖREBRO, THORENGRUPPEN AB
S61	HELSINGBORG	DESIGN AND CONSTRUCTION COLLEGE
SLO	Maribor	'LIDIJA SIJANEC' VOCATIONAL COLLEGE FOR CATERING AND TOURISM MARIBOR
TR47	BURSA	HAVVA ASLANOBA OTELCILIK VE TURIZM MESLEK LISESI
TR48	SAKARYA	SEZGINLER TOURISM AND HOTEL MANAGEMENT VOCATIONAL SCHOOL
TR99-IND		Mr. Hasan Evrim ARICI

EXCLUSIONS		
AEHT CODE	TOWN	NAME OF SCHOOL
CR08	RAB	SREDNJA SKOLA MARKANTUNA DE DOMINISA RAB
CR15	OÜATIJA	UGOSTITELJSKE SKOLE OPATIJA
CZ05	HAVIROV	HOTELOVA SKOLA A OBCHODNI AKADEMIE HAVIROV
F23	BONNEVILLE	LP PROFESSIONNEL HOTELIER FRANÇOIS BISE
F37	METZ	LYCEE DES METIERS DE L'HOTELLERIE 'RAYMOND MONDON'
I05	STRESA	IPSSAR 'E. MAGGIA'
I102	FIGLINE VALDARNO	ISIS 'Giorgio VASARI'
I105	CALUSO	IIS 'CARLO UBERTINI'
I115	PALERMO	IPSSAR 'FRANCESCO PAOLO CASCINO'
I117	VALLO DELLA LUCANIA –SALERNO	IPSSAR 'G.MARCONI'
I131	ORISTANO	IPSAA 'DON DEODATO MELONI'
I140	VARESE	IPSSAR 'DE FILIPPI'
I141	LUCERA	ISTITUTO D'ISTRUZIONE SUPERIORE IIST. PROF. PER I SERV. ALBERG. E RISTORAZ.
I150	GRAVELLONA TOCE	CIPAS PASTORE GIANCARLO
I162	BARI	I.I.S.S. 'E. MAJORANA'
I165	VILLA SANTA MARIA	IPSSAR 'G. MARCHITELLI'
IRL04	DUBLIN	SCHOOL OF CULINARY ARTS AND FOOD TECHNOLOGY, DUBLIN INSTITUTE OF TECHNOLOGY
P02	LISBON	WYZSZA SZKOLA HOTELARSTWA I GASTRONOMII
P06	FUNCHAL	ZESPOL SZKOL PONADGIMNAZJALNYCH NR 1 W PIONKACH
RUS08	NIZHNY NOVGOROD	LINGUISTIC UNIVERSITY OF NIZHNY NOVGOROD
S49	ÖSTERSUND	PALMCRANTZSKOLAN
TR02	TEKIRDAG	TEKIRDAG OTELCILIK VE TURIZM MESLEK LISESI
TR31	KONAK/IZMIR	NEVVAR SALIH ISGÖREN OTELCILIK VE TURIZM MESLEK LISESI VE UYGULAMA OTELI
TR36	ZEYTINBURNU	MEHMET IHSAN MERMERCI OTELCILIK VE TURIZM MESLEK

		LISESI
TR38	KUMYALI /ISKELE	KARPAZ VOCATIONAL SCHOOL
UKR 01	ODESSA	ODESSA

RESIGNATIONS		
AEHT CODE	TOWN	NAME OF SCHOOL
FIN20	HÄMEENKYRÖ	LPKKY WEST PIRKANMEE DISTRICT MUNICIPAL FEDERTION OF EDUCATION
GR03	THESSALONIKI	IIEK HOTELIA HOTEL & RESTAURANT MANAGEMENT SCHOOL
I152	CANOSA DI PUGLIA	IISS 'LUIGI EINAUDI'
I75	PESCARA	IPSSAR 'FILIPPO DE CECCO'
PL16	OLESZYCE	ZESPOL SZKOL W OLESZYCACH
S58	LUND	REALGYMNASIET LUND
SLO07	KOPER	UNIVERZA NA PRIMORSKEM - UNIVERSITA DEL LITORALE

13. Discharge for members of the Presidium

The discharge for members of the Presidium for the financial year 2013 was agreed by unanimous vote. The President thanked the meeting for the confidence placed in her team.

14. Presentation of the RETOUR project (Natalia KOMANICKA)

The RETOUR project aimed to develop, supervise and promote a programme of Russian language training for employees in the business, hospitality and restaurant sectors. The project is intended for schools which offer Russian language courses to their students.

The RETOUR project aimed to teach Russian terminology used in the domain of hotels and restaurants, improving the linguistic competence of the students when they have to interact with Russian clients.

The role of the schools participating in the RETOUR project was to test the training materials before they were finalised. After a period spent testing the materials, Russian language teachers would give their opinion about the learning materials which had been provided to them.

The RETOUR project should in principle start in 2016 and last for two years. The teaching materials would be available in English, French, Italian, Spanish, Greek and Bulgarian.

Additional information about the RETOUR project: www.russian-for-tourism.eu

15. Christmas in Europe 2015

This year Christmas in Europe would take place on December 2nd-8th 2015 in Diekirch (Luxembourg) and would be organised by the Alexis Heck Hotel School. The Director of the Hotel School, Elisabeth REISEN, presented the programme of Christmas in Europe 2015 using a Powerpoint presentation.

Programme of Christmas in Europe 2015:

Wednesday December 2nd 2015

Arrival and registration of the participating delegations
Official welcome

Thursday December 3rd 2015

Setting up the stands for the exhibition

Opening ceremony of the exhibition

Parade and Christmas mass

Friday December 4th 2015

Exhibition opened to the schools and to the public

Preparation and layout of the European buffet

European buffet I

Saturday December 5th 2015

Exhibition opened to the schools and to the public

Demonstration at the stands by the delegations

Preparation and layout of the buffet

European buffet II

Sunday December 6th 2015

Dismantling of the stands, removal of exhibition items

Cultural show: performances by the various delegations

Monday December 7th 2015

Departure for the day-long excursion: visit of Mullerthal, the towns of Echternach and Luxembourg (Kirchberg, old town and casemates)

Tasting of Moselle wines

Gala dinner and closing ceremony

Tuesday December 8th 2015

Departure of participants

Elisabeth REISEN concluded her presentation by expressing the hope that very many AEHT members would come to the Grand Duchy of Luxembourg to take part in this memorable event.

Additional information:

E-mail: lthah@education.lu

Website: www.lthah.lu

16.2015 Annual Conference

The next AEHT Annual Conference would be held on October 5th – 10th in Cervia (Italy) and would be organised by the IPSSAR Cervia (AEHT Code I07). The director of the organising school, Carla Maria GATTI, presented the town of Cervia using a promotional video and at the same time provided detailed explanations.

Cervia is a seaside resort located in the province of Ravenna (Emilia-Romagna) on the Adriatic Sea in Northern Italy. The town is located 160kms south of Venice, 100kms south-east of Bologna and 30kms north of Rimini. Tourism is the main economic activity in this region of Italy. In October the weather is very pleasant, which bodes well for this Annual Conference.

The Conference and the Competitions would take place in different locations in the town centre, situated very close to each other. The competitions would take place on the premises of the organising school.

The participants would be accommodated in 4-star hotels located in the town centre and close to the beach. On request, rooms would be available in a prestigious 5-star hotel. For all reservations made before June 30th 2015 the price for single, double or triple bedrooms would be around €470 to €600 for the conference. After this date a supplement would be payable.

Arrival by air (Western European countries): Guglielmo Marconi Airport, Bologna
Transfer to Cervia by train from Bologna station

Arrival by air (Eastern European countries): Federico Fellini Airport, Rimini
Transfer to Cervia by train or bus

Arrival by train:

Bologna Station

Transfer to Cervia by train

Several excursions and guided tours would be organised in collaboration with other AEHT member schools in the region. During these excursions, the meals would be served in the member schools.

Carla Maria GATTI concluded her presentation by inviting all the membership to come in great numbers to share this unforgettable experience.

Additional information on the 28th AEHT Annual Conference:

Website: www.aeht2015.it

E-mail: aeht2015@gmail.com

Facebook: facebook.com/pages/aeht-2015-cervia

Twitter: twitter.com/aeht2015

17. Other Business

- **Presentation of the 'Docklands Academy' (AEHT Code GB-18)**

Docklands Academy is a higher education institution founded in July 2011; its aim is to provide a bridge between the world of education and the world of work. It is a not-for-profit organisation offering a high-quality education in company management, hotel administration, restaurant management, tourism, strategic management and leadership.

The school was founded by its managing director and owner Onder SAHAN, to train the staff working in his restaurant group in the UK.

Some exchange programmes had been set up with schools in Estonia, Portugal, Italy and France; but the Docklands Academy board would like to set up projects with AEHT member schools in the future.

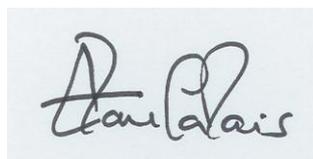
The school had prepared a proposal including language courses for students with difficulties in English. Docklands Academy would also offer a study bursary to one of the winning teams in the current AEHT competitions. The AEHT President thanked the Docklands Academy board for this generous offer.

Additional information: www.docklandsacademy.co.uk

18. Date of the next General Assembly

The next Ordinary General Assembly would take place on October 8th 2015 in Cervia (Italy).

Diekirch, March 31st 2015



Ana Paula PAIS
AEHT President



Nadine SCHINTGEN
AEHT General Secretary